

Main Sections of the Division

Sections	Key Responsibilities
Administration and General Services Section (AGSS)	<p>The AGSS is responsible for:</p> <ul style="list-style-type: none"> ▪ Strategic planning, work programme development and budget allocation ▪ Human resource management ▪ Payroll services and Registry services ▪ Procurement services ▪ Networking with the regional and international statistical committees ▪ Other office support services
Economic and Business Statistics Section (EBSS)	<p>The EBSS is responsible for the production of:</p> <ul style="list-style-type: none"> ▪ Economics statistics (SNA, BOP, sustainability indicators) ▪ Trade and sector statistics (merchandise external trade, trade-in-services, tourism, etc.) ▪ Statistics on business population, business trends, and business perception surveys ▪ Consumer Price Index ▪ Labour and employment statistics
Social and Demographics Statistics Section (SDSS)	<p>The SDSS is responsible for collecting data from administrative records and using sample surveys to produce:</p> <ul style="list-style-type: none"> ▪ Population and Demographic Statistics Vital statistics (births, deaths, civil status) ▪ Social Statistics (education, health, crime, MDG indicators) ▪ Other related statistics (environment, migration) ▪ Household surveys
	<p>Census and Surveys is responsible for the conduct of Censuses and household surveys</p>
Information Services and Technology Section (ISTS)	<p>The ISTS is responsible for:</p> <ul style="list-style-type: none"> ▪ Responding to ad hoc request for data ▪ Manage and support statistical information processing systems ▪ Network and systems administration ▪ Webpage services ▪ Data publication and dissemination ▪ Providing IT Training and troubleshooting assistance ▪ Cartographic services